

# Financial Support for Adult Members' Training & Assessment



## Guidance Notes

Adventurous Activity Permit Funding	
<b>What's Funded?</b>	<ul style="list-style-type: none"> <li>• Up to 1/3 of the course cost.</li> <li>• Maximum of £200 funded (if over £200 then District Trustee Board approval is required).</li> </ul>
<b>This Applies To:</b>	<ul style="list-style-type: none"> <li>• Training &amp; assessment courses run by The Scouts.</li> <li>• Training &amp; assessment courses run by a NGB (National Governing Body) if NGB qualification is equivalent to Scout permit.</li> </ul>
<b>What's Not Funded?</b>	<ul style="list-style-type: none"> <li>• Cost of travel to and from course location*.</li> <li>• Cost of accommodation during course (unless course is residential and accommodation cost is included in course fee)*.</li> <li>• Cost of sustenance during course (unless course is residential and sustenance cost is included in course fee)*.</li> </ul>

\*This may be funded, however District Trustee Board approval will be required.

DVLA Minibus & Trailer (D1+E) Funding	
<b>What's Funded?</b>	<ul style="list-style-type: none"> <li>• Up to 1/12 of the course cost.</li> <li>• Maximum of £200 funded (if over £200 then District Trustee Board approval is required).</li> </ul>
<b>This Applies To:</b>	<ul style="list-style-type: none"> <li>• D1 Minibus training &amp; assessment.               <ul style="list-style-type: none"> <li>○ Inclusive of Provisional License application fee.</li> <li>○ Inclusive of Medical (&amp; Eyesight Medical) fee (D4 form).</li> <li>○ Inclusive of Theory &amp; Hazard Perception Test.</li> </ul> </li> <li>• D1+E Minibus &amp; Trailer training &amp; assessment.</li> </ul>
<b>What's Not Funded?</b>	<ul style="list-style-type: none"> <li>• Car &amp; Trailer (B+E).</li> <li>• Cost of travel to and from course location*.</li> <li>• Cost of accommodation during course (unless course is residential and accommodation cost is included in course fee)*.</li> <li>• Cost of sustenance during course (unless course is residential and sustenance cost is included in course fee)*.</li> </ul>

\*This may be funded, however District Trustee Board approval will be required.

## Requirements (applicable to all above funding)

### All prospective applicants must:

- Have a Full Adult Appointment in Falkirk District.
- Have completed modules Safety, Safeguarding, GDPR, 1, 3, 10A+B, 12A, 12B, 17 of their adult training.
- Demonstrate the benefit which will result from the applicant receiving the training and/or qualification.
- Agree to provide the activity/skill to support a wider range of young people within Falkirk District.
- Have approval from the applicant's line manager.
- Complete a brief application form.
- **Submit the application form at least two weeks prior to the course (or at least four months prior to the course in the case of District Trustee Board approval).**

**A maximum of 2 applications from the same Group/Unit for the same permit will be supported in the same financial year.**

**Once the £500 District budget limit has been reached in a financial year District Trustee Board approval will be required.**

## How to Apply

### All prospective applicants should:

- Download the application form from Falkirk District Scouts website.
- Submit form to [DC@falkirkscouts.org.uk](mailto:DC@falkirkscouts.org.uk) and [Treasurer@falkirkscouts.org.uk](mailto:Treasurer@falkirkscouts.org.uk) at least **2 weeks** before course commences (or **4 months** if Trustee Board approval required).
- Submit course pass certificate to [DC@falkirkscouts.org.uk](mailto:DC@falkirkscouts.org.uk) within 4 weeks of the course completion.